

WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
ATEC, Big Bend Community College, Moses Lake
November 17, 2006

Georgia Nelson called the meeting to order at 4:15 p.m.

Lisa Romine presented the results of the Annual Report to Department of Labor and Return on Investment. This data shows longer term results for enrollees who left between October, 2004 and September, 2005.

	Federal Measure	Target	Local Performance	State Average
Satisfaction	Employer	69%	72%	69%
	Participant	75%	83%	78%
Adult	Entered Employment	82%	82%	83%
	Retention	83%	85%	86%
	Earnings Gain	\$3554	\$5021	\$4289
	Credential	71%	78%	76%
Dislocated Worker	Entered Employment	83%	88%	86%
	Retention	87%	88%	93%
	Earnings Replacement	-\$467	\$1366	-\$1785
	Credential	74%	79%	75%
Older Youth	Entered Employment	73%	83%	78%
	Retention	84%	77%	84%
	Earnings Gain	\$2994	\$2653	\$3706
	Credential	62%	61%	61%
Younger Youth	Skill Gain	86%	85%	89%
	Diploma	61%	58%	62%
	Retention	69%	77%	74%

A regression model increases or decreases the final target based upon demographic, programmatic and economic differences between the State's twelve Workforce Areas. Overall, performance was at 128% of federal targets and 101% of state targets. All seventeen federal targets were met or exceeded. Locally, 40% of the youth served are dropouts and 77% are basic skill deficient. This compares with 33% and 63% state-wide.

Our area was second to Spokane in the number of youth retained; ranked third behind King County and Southwest in the total adult earnings increase of \$1.6 million; and ranked third behind King County and Spokane in the number of diplomas and GED earned by youth. Cost per participant served, trained, employed, retained, and earnings a credential is as follows:

	Adult		Dislocated Worker		Youth	
	Local	State Average	Local	State Average	Local	State Average
Served	\$2,279	\$2,579	\$3,794	\$2,742	\$1,895	\$3,401
Trained	\$5,035	\$10,576	\$7,675	\$5,644	NA	NA
Entered Employ	\$5,676	\$7,400	\$6,085	\$4,669	NA	NA
Retained	\$4,336	\$6,481	\$6,892	\$4,326	\$7,886	\$12,461
Credential	\$6,537	\$13,868	\$9,860	\$7,562	\$7,468	\$14,346

Return on investment compares earnings before and after enrollment. The earnings gain, plus increased FICA and public assistance savings are totaled and divided by the total workforce investment and multiplied by the estimated life of the investment. For adults and dislocated workers the estimated life is 7.5 years and 10 years for youth. An increase in post program earnings and a decrease in expenditures lead to a substantial increase on this year's return on investment.

Return on Investment	
Adult	\$13.50
Dislocated Worker	\$11.30
Older Youth	\$11.20

Announcements

Gary Park has been promoted to a new position with Basic American Foods and is moving to Southeast Idaho. This will be his last Board meeting. Gary has enjoyed participating and has learned a great deal. He started on the PIC staff before beginning his career in human resource management. Roger added it is good to see Gary growing, but sad to lose him.

Dave asked members to return their postcards if they are available to attend NAWB in Washington DC this coming February.

Meeting Minutes

Shaun Koos moved and Erin seconded to approve the August 22, 2006 meeting minutes. Motion passed.

Roger supported the idea of resuming quarterly outreach luncheons as suggested at the Okanogan Committee meeting. Managers will discuss at their monthly meeting.

Priority Level 2 Increase

Our Workforce Investment grants allow local discretion to serve adults above poverty level. This was one of the most significant changes from the former Job Training grants. The Department of Labor limited that discretion, saying the majority of enrollees must be low income or receive public assistance. Six years ago the local policy was set; stating 70% of adults served must be low income. In Grant/Adams, 74% of enrolled adults are low income, providing capacity to expand the number of "working poor" trained. Priority 2 are workers with incomes up to 175% of poverty.

Roger said there are a lot of working poor that don't fit that category. Increasing priority 2 will create flexibility to better serve low paid employed workers.

Terry Brewer moved and Roger Thieme seconded to increase enrollment of Priority Level 2 adults up to 49% of adults enrolled. Motion passed. Erin Mundinger abstained.

Audit Committee Report

Mike Wade reported that he, Cheri, and Laura met with Paul Blakney of Cordell Neher to review the audit.

Paul Blakney presented the audit report and financial statements. The auditors offered an unqualified opinion, which is the highest opinion offered. The Notes to Financial Statements are an important part of the report. Note #2 is the summary of Significant Accounting Policies which has not changed since last year. Note #6 is Construction in Progress and estimates the total cost of the building at \$4.0 million. Note #9 is Related Party Transactions. There aren't any transactions that qualify as related party, but management has decided to include any transaction in which a board member might benefit. Again, this is not required, but a management decision.

Roger Thieme moved and Mel Hansen seconded to commend staff for an excellent job on financial control. Motion passed.

Board Elections

Gary Park moved and Mel Hansen seconded to elect Cheri Rayburn Chair. Motion passed.

Georgia asked Roger and Mel to head a nominating committee for Vice Chair. Mel reported they will wait to make their nomination.

Meeting adjourned at 5:45 p.m.

Members Present:

Georgia Nelson
Gary Park
Terry Brewer
Karl Allison
Shaun Koos
Roni Holder-Diefenbach
Oscar Garza
Roger Thieme
Mike Wade
Mel Hansen
Erin Munding, alternate

Staff:

Dave Petersen
Lisa Romine
Ken Kelnhofer
Laura Hennigh
Susan Adams
Yolanda Rios
Georgene Ford
Cindy Blaufuss

Guest:

Paul Blakney, Cordell, Neher, and Company

Members Absent:

Mike Baird
Mike Bolander
Bill Bonaudi
Tom Boyd
Steve Chestnut
Peggy Gill
Marcia Henkle
Duane Johnson
Terry Llewellyn
Armando Lopez
Cheri Rayburn
Malachi Salcido