

WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
SkillSource, Wenatchee
February 19, 2008

Cheri Rayburn called the meeting to order at 6:25 p.m.

Meeting Minutes

Mike Bolander moved and Tom Boyd seconded to approve the November 16, 2007 meeting minutes. Motion passed.

STEM Grant Application

SkillSource is applying for a Science, Technology, Engineering, and Math (STEM) Grant. The goal of this grant is to attract and prepare disadvantaged youth and dislocated workers for careers in biological, physical, mathematical, computer & information sciences, engineering and technology areas associated with these fields. Mike Bolander suggested Food Science considering the size and scope of the food processing industry in our Area. If approved, the grant funds STEM coaches, mentors, career blue prints, and training for individuals with an aptitude and interest in these fields.

Main Street Learning Center - Brewster

The Main Street Learning Center (MSLC) opened 10 years ago in partnership with Brewster School District. Brewster ended this partnership in June 2003. Gene Schmidt, Bridgeport Superintendent, agreed to serve as the secondary partner registering teen dropouts as Aurora Alternative High School students on the condition that eventually out-of-district dropouts attend under an interagency agreement between their home district and SkillSource. That transition started last year. While Gene has encouraged surrounding districts to partner with Main Street and pass through state education funds only Pateros has agreed. As a result secondary education income has fallen by more than half. Along with the sharp drop in federal funds, the revenue is not sufficient to keep the center open. Dave said if Wenatchee Valley College is willing to take over, SkillSource will cover the rent for the first year.

Roni Holder-Diefenbach moved and Mel Hansen seconded issuing notice that MSLC operations will be discontinued on July 1, 2008 if an education partner is not found. Motion carried. Kathy Mertes abstained.

Grant/Adams modular relocation

The Othello modular can be moved to Moses Lake and redecorated providing much needed storage. The cost is estimated at \$35,000. Only electricity will be connected. SkillSource currently pays \$300 per month for offsite storage and other partners have storage costs as well. The moving fee will be paid out of the Grant/Adams service delivery budget and/or any administrative excess that may be remaining after the rescission.

Mike Bolander moved and Tom Boyd seconded to approve relocation of the Othello modular to Moses Lake. Motion carried.

Audit report

Mike Bolander reported that the executive committee met with Cordell Neher, Accountants about the 06-07 audit. SkillsSource received an unqualified opinion. The large net gain was caused by capitalizing the federal funds used for the one-stop project. The auditors confirmed that management requested and received all the necessary prior approvals from State officials for the use of federal grant funds for the project.

Mel Hansen moved and Tom Boyd seconded to approve the audit report as presented. Motion carried.

Cheri excused staff from the meeting and called an executive session to discuss the Executive Directors compensation.

The meeting reconvened and Dave rejoined the meeting.

Kathy Mertes moved and Mike Wade seconded to raise the Executive Directors compensation. Motion carried.

The next meeting will be May 20 in Moses Lake.

Meeting adjourned at 7:30 p.m.

Members Present:

Mike Wade
Jim Richardson
Peggy Gill
Mike Bolander
Cheri Rayburn
Tom Boyd
Kathy Mertes
Debbie Schomer (Karl Allison alternate)
Steve Chestnut
Mel Hansen
Roni Holder-Diefenbach

Staff:

Dave Petersen
Lisa Romine
Laura Leavitt
Erin Munding
Susan Adams

Members Absent:

Terry Brewer
Jack Eudikas (Mike Baird alternate)
Shaun Koos
Bill Bonaudi
Oscar Garza
Roger Thieme
Terry Llewellyn
Armando Lopez
Dimitri Mandelis
Georgia Nelson
Malachi Salcido
Gene Schmidt
Duane Johnson
Melissa Prior