

WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
WorkSource Central Basin, Moses Lake
May 20, 2008

Cherie Rayburn called the meeting to order at 6:24 p.m.

Dave congratulated Dr. Gene Schmidt for receiving a Doctorate in Educational Administration from Washington State University this Spring.

Members and guests were introduced including Grant County Commissioner Cindy Carter.

Meeting Minutes

Kathy Mertes moved and Mike Wade seconded to approve the February 19, 2008 meeting minutes. Motion passed.

Noyd lease:

The Noyd building lease in Wenatchee expires this summer. About one-third is used for administration and two-thirds service delivery. Currently we pay \$3,850/month modified triple net. Dave proposed to extend the current lease with a 3% rent increase. However the owner wants a 10% increase and full triple net lease increasing the total annual cost to \$56,050 or approximately \$16 per sq ft gross compared to \$12.25 per sq ft gross for neighboring Whitman Way commercial property. Dave asked the Board to approve the lease and then exercise the one year notice to terminate. That would allow us to make the necessary rearrangements to the Culon Building and House. Dave will inquire into renting the West Suite if the owner is willing to split up the building.

Tom Boyd moved and Debbie Schomer seconded to authorize Dave, at the outside, to accept the new lease at the new price with the understanding that we submit our termination notice if he cannot negotiate something better. Motion passed.

08-09 Service Delivery Budgets:

The Service Delivery budget summaries were sent to local committee members and reviewed at the May committee meetings. All three budget summaries were included in the Board mailing.

Okanogan 08-09 Service Delivery Budget

Duane Johnson moved and Gene Schmidt seconded to approve the Okanogan 08-09 Service Delivery Budget. Kathy Mertes abstained. Motion passed.

Grant/Adams 08-09 Service Delivery Budget

Kathy Mertes moved and Steve Chestnut seconded to approve the Grant/Adams 08-09 Service Delivery Budget. Motion passed.

Chelan/Douglas 08-09 Service Delivery Budget

Tom Boyd moved and Kathy Mertes seconded to approve the Chelan/Douglas 08-09 Service Delivery Budget. Motion passed.

08-09 Executive Budget

Mike Wade commented that SkillSource has always been administratively lean. With revenues continuing to shrink it is harder to stay within the 15% historically budgeted for Executive functions.

Mike Wade moved and Tom Boyd seconded to approve the 08-09 Executive Budget. Motion passed.

Meeting adjourned at 7:30 p.m.

Members Present:

Mike Wade
Clyde Rasmussen (Bill Bonaudi alternate)
Peggy Gill
Cheri Rayburn
Tom Boyd
Kathy Mertes
Debbie Schomer (Karl Allison alternate)
Steve Chestnut
Gene Schmidt
Duane Johnson

Guests Present:

Marcia Henkle
Cindy Carter

Members Absent:

Mel Hansen
Roni Holder-Diefenbach
Jim Richardson
Mike Bolander
Terry Brewer
Jack Eudikas (Mike Baird alternate)
Shaun Koos
Bill Bonaudi
Oscar Garza
Roger Thieme
Terry Llewellyn
Armando Lopez
Dimitri Mandelis
Georgia Nelson
Malachi Salcido
Melissa Prior

Staff:

Dave Petersen	Yolanda Rios
Lisa Romine	Georgene Ford
Laura Leavitt	Erin Munding