

WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
SkillSource, Wenatchee
February 17, 2009

Cherie Rayburn called the meeting to order at 6:20 p.m.

Members and guests were introduced including Paul Blakney CPA, Cordell Neher & Co.

Dave introduced new board member Barb Dronnen of Epledalen Retirement and Assisted Living Center in Cashmere.

This is Cheri Rayburn's last meeting as she is retiring this month after 30 years with the Wenatchee World.

There will be an extra CD committee meeting March 11 to review the 2 year Strategic Plan update. The draft plan must be submitted to Olympia by March 31st and distributed for public review and comment. It will be presented at the May meeting for adoption.

Meeting Minutes

Shaun Koos moved and Dimitri Mandelis seconded to approve the November 14, 2008 meeting minutes. Motion passed.

Audit Report:

Paul Blakney gave an overview of the financial statements, giving special attention to accounting issues related to the Moses Lake Center. An unqualified opinion is the highest opinion they can issue. He reported that they gave SkillSource an unqualified opinion that the financial statements were materially correct and presented in accordance with Generally Accepted Accounting Principals (GAAP). The additional reports required are compliance with Governmental Accounting Standards and Circular A-133, both of which also received unqualified opinions. There were no audit findings.

Marcia Henkle moved and Jim Richardson seconded to approve the Audit Report. Motion passed.

Grant/Adams Committee Report:

Shaun Koos moved and Dimitri Mandelis seconded to approve Grant/Adams committee report. Motion passed.

Chelan/Douglas Committee Report:

Tom Boyd moved and Jim Richardson seconded to approve Chelan/Douglas committee report. Motion passed.

Stimulus Bill Update:

Dave reported the stimulus package that passed Congress includes 500M for adults or approximately half the current year grant, a dislocated worker allocation equal to the current year, and an amount for youth that exceeds the existing grant. The bill encourages needs-based payments and support for adults like gas, groceries and rent to complete training. Congress expects this money to be fully spent by 6/30/2010.

Facilities:

SkillSource currently pays \$4,250 per month rent triple net or \$17.00 per sq ft for the existing admin building. Rent has increased faster than the CPI since we moved in nine years ago. Coupled with continued funding cuts led us to cancel the lease last summer effective June 30, 2009. Since then, the economic downturn and stimulus bill have changed the circumstances. The workshop and meeting rooms in the admin building as well as the main building are used extensively. Dave is concerned about losing this space. The owner invited us to make an offer on a three year lease. The consumer price index has increased roughly 25% since December 2000. Dave recommends offering an amount based upon the consumer price index increase with no termination clause.

Dimitri moved that Dave negotiate a three year contract with the Noyds at any rate up to 30% over the \$11.35 paid in February of 2000. Shaun seconded. Motion carried.

Chair Election:

Marcia Henkle moved and Tom Boyd seconded that Shaun Koos serve as Chair for next year till Mike Bolander can take begin his term as Chair. Motion passed.

Meeting adjourned at 7:10 p.m.

Members Present:

Peggy Gill
Cheri Rayburn
Shaun Koos
Dimitri Mandelis
Jim Richardson
Marcia Henkle
Kara Garrett for Bill Bonaudi
Tom Boyd
Barb Dronnen

Members Absent:

Mike Wade
Karl Allison
Gene Schmidt
Terry Brewer
Mike Baird
Oscar Garza
Terry Llewellyn
Armando Lopez
Melissa Prior
Steve Chestnut
Duane Johnson
Roni Holder-Diefenbach
Mike Bolander
Georgia Nelson
Mel Hansen
Roger Thieme

Guests Present:

Paul Blakney

Staff:

Dave Petersen
Lisa Romine
Laura Leavitt
Susan Adams