

WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
SkillSource, Wenatchee
May 19, 2009

Shaun Koos called the meeting to order at 6:25 p.m.

Members were introduced.

Dave introduced new board member John Butler of American Produce Express in Okanogan.

Two long time members are leaving the Board. Retiring this year is Steve Chestnut, Moses Lake School District Superintendent. Gene Schmidt, Superintendent of the Bridgeport School District has accepted a position in Arizona. They will be missed.

The September meeting has been changed to the 22nd at 5pm in Wenatchee. Originally it was scheduled to coincide with the State Workforce & Education Coordinating Board meeting on the 24th here in Wenatchee but that was canceled.

Meeting Minutes

Mike Bolander moved and Duane Johnson seconded to approve the February 17, 2009 meeting minutes. Motion carried.

2009-2011 Strategic Plan

Kelsey Mertes made changes based upon input from the committee meetings. Included is an expanded executive summary and updated Tables.

Duane Johnson asked the heading for Section E, Goal 2 be expanded to read; Adults in Transition, Dislocated Workers & Individuals with Disabilities.

Dimitri Mandelis moved and Jim Richardson seconded to approve plan with the aforementioned modification. Motion carried

PY 09-10 Service Delivery Budgets

PY 09-10 service delivery budgets were drafted using estimates of PY 09 grant allocations. Actual revenues were 90% of current year compared to our 95% estimate. The Governor has since created a training incentive match using State General funds and possibly part of the 10% set-aside. Certain kinds of training we undertake, the Governor will rebate \$.75 on the dollar. This, depending on the guidelines to receive this match, could compensate for the lower than projected revenues.

New this year is \$500K for contracted classes with Wenatchee Valley and Big Bend Community Colleges. SkillSource will reimburse the Colleges for direct instructional costs and student tuition. The Omak 2009 nursing start was suspended due to budget cuts. Omak's budget proposes to continue that class for the 09-10 school year. 14 Adults and 4 Dislocated Workers are planned to attend four quarters and obtain their LPN credential. If students choose to continue towards an RN they will be doing so without additional Workforce Investment funding. Big Bend is adding a Refrigeration Technology class and a Summer CDL class. No similar classes have been identified in Chelan/Douglas but funding has been set aside for that purpose. To the extent we enroll Priority 3's to

fill the class we propose they pay their own tuition but not require them cover a share of the instructional costs. Priority 3's are those whose annual income exceeds \$34K for family of 3.

The Okanogan Youth Budget reflects estimated revenue and expenditures for a 12 month period. However, the youth contract will cover a three month period July-Sept to allow time for youth services procurement. The contract with the successful proposer will cover the remaining nine months.

Tom Boyd moved and Dimitri Mandelis seconded approval of all three service delivery budgets as proposed. Jim Richardson, Clyde Rasmussen, and Craig Carroll abstained.

Noyd Building Lease

In May 2008 the Board approved terminating the Noyd building lease due to shrinking federal grants. Since then, the economic downturn has greatly increased demand for our services. Funded through the American Recovery and Reinvestment Act of 2009 services have been expanded to meet the increase in demand.

Dimitri Mandelis moved and Jim Richardson seconded to approve a \$48K/yr triple net 3 year lease with Gus Noyd. Motion carried.

Executive 09-10 Executive Budget

Staffing has been increased for grant writing, administrative support, and some website maintenance. Also included is \$75,000 for Onestop Center enhancements in all three areas, through a restricted purpose grant. Marcia Henkle and Lisa Romine are collaborating on that proposal. Nineteen thousand (\$19K) added for nine months of the Brewster Learning Center operating expense until an educational partner can be found or the building sold.

Jim Richardson moved and Terry Brewer seconded approval of the Executive Budget as presented. Motion carried.

Audit Contract

Mike Bolander moved and Jim Richardson seconded extending the audit contract with Cordell Neher & Co for an additional year then opening it up for competitive proposals in 2010. Motion carried.

Meeting adjourned at 7:10 p.m.

Members Present:

Shaun Koos
Dimitri Mandelis
Jim Richardson
Craig Carroll for Marcia Henkle
Clyde Rasmussen for Bill Bonaudi
Tom Boyd
Terry Brewer
Mike Bolander
John Butler
Keith Goehner

Members Absent:

Mike Wade
Karl Allison
Gene Schmidt
Mike Baird
Oscar Garza
Terry Llewellyn
Armando Lopez
Melissa Prior
Steve Chestnut
Duane Johnson
Roni Holder-Diefenbach
Georgia Nelson
Mel Hansen
Roger Thieme
Peggy Gill

Staff:

Dave Petersen
Lisa Romine
Laura Leavitt
Susan Adams