

**WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
SkillSource Administrative Bldg, Wenatchee
September 21, 2010**

Shaun Koos called the meeting to order at 5:30 p.m.

Directors Report

Dave introduced Mary Watson, Vocational Dean for Wenatchee Valley College who is alternating for Jim Richardson while Sean Osborn from IBEW Local #191 is alternating for Eric Ercnabrack.

LeMaster Daniels started the annual audit this week. Their letter to the board was distributed. Shaun Koos, Heidi Myers, & Mike Wade are scheduled to meet with them at 4pm Wednesday the 22nd. Other board members are welcome to attend.

On Monday, October 18th at Sleeping Lady the Icicle Fund Foundation, and the NC Community Foundation is hosting a dinner for all area non-profit board volunteers. Susan Howlett will speak. Contact admin staff to register.

Meeting Minutes

On a motion by Peggy Gill and a second by Tom Boyd, the Board approved the May 25, 2010 meeting minutes.

10-11 Service Delivery Budget Modifications

The modification adds \$82,000 additional revenue to train workers in Okanogan County. Also, the School District is interested in starting dropout retrieval class at Main Street Learning Center. Wenatchee Valley provides evening Adult Literacy class.

On a motion by Duane Johnson and a second by Tom Boyd, the Board approved Okanogan County's budget modification as presented.

In Grant/Adams, the modification adds \$239,000. Fifty-four Thousand (\$54,000) is proposed for additional vocational educational. Some of these funds may be combined with Governor's ARRA 10% to contract with Big Bend for a pivot irrigation class. Water & electricity conservation and pollution reduction are considered green jobs making such training eligible for this funding.

On a motion by Teri Brewer and a second by Karl Allison, the Board approved the Grant/Adams budget modification as presented.

Chelan/Douglas budget increases by \$188,000. Thirty thousand increase in vocational education & \$83,000 for work based training. Most of the work based training increase results from receiving a special National OJT subgrant. Scheduled furloughs are eliminated and an additional 1% for merit raises is budgeted, which is also the case for Grant/Adams.

On a motion by Tom Boyd and a second by Marcia Henkle, the Board approved the Chelan/Douglas budget modification as presented.

10-11 Executive Budget Modification

Executive Budget costs increase \$29,500, and receipt of a \$100,000 one-stop improvement grant is projected. The scheduled furlough is eliminated and the merit raise budget is increased from 2% to 3%. . . The grant purpose is to implement the State’s new WorkSource Service Delivery System policies which emphasize partner integration & collaboration. The Quality Director position is increased from 25% to half time to help accomplish the one-stop goals. Revenue planned to carry forward into next year increases from \$78,000 to \$94,000.

On a motion by Terry Brewer and a second by Peggy Gill, the Board approved the Executive budget modification as presented

The Annual Banquet is November 19th at Apple Annie’s in Cashmere. Ravenous Catering is cooking dinner. Five graduates and businesses will be recognized.

Follow-up dashboards show the area is doing well on most federal measures. Entered employment for adults and older youth is below goal due to high unemployment. Eighty-one percent of all graduates are expected to show up on a UI tax report the quarter following exit then 87% of those same people are expected to show up on a UI tax report the next two quarters. The lag time to receive follow-up data is six months.

Marcia announced that the Federal extended UI benefits were cut. Long time UI claimants will have benefits reduced or eliminated after Thanksgiving. This will increase demand for services from Employment Security, SkillSource, DSHS and community resources at a time when resources to provide services is shrinking.

Staff are exploring a class group contract with Wenatchee Valley College for Medical Assistant training combining funds from the Hospital Association and Governor’s 10% Stimulus set-aside. If the Hospital Assn approves a group training class, board approval is necessary since the amount would likely exceed \$100,000.

On a motion by Peggy Gill and a second by Tom Boyd, the Board authorized Dave to sign an agreement with Wenatchee Valley College if all partners agree to a Medical Assistant Class.

Meeting adjourned at 6:15 p.m.

Members Present	Shaun Koos Marcia Henkle Duane Johnson Karl Allison	Peggy Gill Tom Boyd Barb Dronnen	Terry Brewer Mary Watson for Jim Richardson Sean Osborne for Eric Ercanbrack
Members Absent:	Michelle Price Heidi Myers Dimitri Mandelis Georgia Nelson	Roger Thieme Roni Holder-Diefenbach Mike Wade Bill Bonaudi	Mike Bolander Oscar Garza Armando Lopez John Butler Rich McBride
Staff:	Dave Petersen Lisa Romine	Laura Leavitt	