

**Workforce Development Council  
Board Meeting Minutes  
March 15, 2013**

Mike Bolander called the meeting to order at 2 pm.

**Directors Report**

New directors were introduced.

Selina Hoflund worked the last 25 years in human resources. She started in heavy manufacturing, oil and gas, then moved to the food processing industry and is currently in health care with the Columbia Basin Health Association.

Terry Leas has spent his entire career in education. A native of Georgia, his first 9 years were at a middle school before moving into post-secondary education.

**November 20 Board Meeting Minutes**

**Jim Richardson moved and Terry Leas seconded to approve the November 20, 2012 meeting minutes as presented. Motion passed.**

**Committee Reports:**

Okanogan – SkillSource offered the 520 Main Street building to the Brewster School District for \$100,000. The County's tax assessment value is \$189,100. The District offered \$60,000. \$27,000 is owed. Dave explained that selling the property to the School District below market is allowed under our bylaws which state in the event the corporation dissolves the assets be transferred to another qualifying entity. In the 80's, SkillSource partnered with public school districts to establish alternative programs in all 5 counties providing funds for machines and materials. With continued budget cuts there was not the funding to operate the Main Street Learning Center in Brewster. From 2008 to 2011, only core services and the 2009 ARRA summer youth program were delivered in the facility. Since August, 2011 the Brewster District has rented the building to operate a dropout prevention and retrieval program.

**Marcia Henkle moved and Heidi Myer seconded to consider accepting the School District offer of \$60,000. 4 voted in favor 7 voted not in favor. Motion failed.**

**Carol Lee moved and Selina Hoflund seconded the property be marketed at the assessed value of \$189,000 with a broker for a 90 day period to see if any other buyers come forth at full price offer or something that is agreeable and if not we move forward and sell the building to the School District at \$60,000. Motion carried. Rich McBride abstained.**

No actions requested from the other two areas this quarter.

**Resolution to Open an Account at Washington Trust Bank:**

SkillSource is nearing the FDIC limit (\$250,000) at the three institutions we bank with. Staff recommend opening an account at Washington Trust Bank. **Michelle Price moved and Rich McBride seconded approval of the Corporate Authorization Resolution form listing Dave & Laura as signers on the account. Heidi Myers abstained.**

**Board Elections (Vice Chair)**

The office of Vice Chair is currently vacant. Vice Chair fills in during absences and typically transitions to Chair as next in succession. Historically, Chair and Vice Chair are nominated from private sector business and ideally rotate between the three subareas. Keeping with that rotation, a business member from Okanogan County would be nominated. No nomination was made to fill the position.

The meeting adjourned at 2:42 pm.

**Members Present:**

Heidi Myers  
Peggy Vines  
Marcia Henkle  
Jim Richardson  
Rich McBride  
Carol Lee (alt Karl Allison)  
Selina Hoflund  
John Butler  
Jonathan Smith  
Mike Bolander  
Terry Leas  
Michelle Price  
Shaun Koos

**Members Absent:**

Oscar Garza  
Armando Lopez  
Roger Thieme  
Duane Johnson  
Debi Clark  
Roni Holder-Diefenback  
Lavonne Roy  
Eric Ercanbrack  
Dimitri Mandelis  
Tom Boyd  
Megan Richardson

**Guests:**

John Chamberlin

**Staff:**

Dave Petersen  
Lisa Romine  
Laura Leavitt  
Yolanda Rios  
Mary Hinger  
Susan Adams