

**Workforce Development Council  
Board Meeting Minutes  
September 16, 2014**

Mike Bolander called the video conference meeting to order at 6PM from Moses Lake.

**Directors Report**

New Board Members Ken Johnson of Johnson's Glass & Doors and Teamsters Business Agent Wayne Johnson were welcomed.

Debi Clark, Manger of Omak Clinic has agreed to stand for Chair. The November election is for January, 2015 to December 31, 2016. The position of Vice Chair needs a candidate. Dave recommends a Chelan/Douglas member be selected to fill that position by the November meeting to follow Debi in 2017.

A National Workforce Conference is scheduled in late March. Board leadership would be prioritized to attend if available.

**June 17 Board Meeting Minutes**

**Shaun Koos moved and Teri Leas seconded to approve the June 17, 2014 meeting minutes as presented. Motion passed.**

**Okanogan Committee Report**

Roni Holder-Diefenbach was impressed by the youth presentation at the committee meeting. The committee discussed the addition of \$54,000 and prioritized vocational education and/or on-the-job training as staff felt was needed.

**Duane Johnson moved and Roni Holder-Diefenbach seconded to approve the Okanogan County Service Delivery budget modification presented. Motion passed. Craig Carroll abstained.**

**Grant/Adams Committee Report**

Mike Bolander reported that Grant/Adams youth started landscaping the southwest corner of the Center property this summer. The youth did a great job improving the grounds and presenting to the committee. The committee recommended \$33,000 to dislocated worker vocational education, \$12,000 adult on-the-job training, and \$6,000 youth work experience.

**Teri Leas moved and Tom Boyd seconded to approve the Grant/Adams budget modification as presented. Motion passed.**

**Chelan/Douglas Committee Report**

Tom Boyd reported that Chelan/Douglas youth spoke to the committee about two projects they participated in, one at Pybus Market and the other coordinated by Chelan County Extension. Budget Modification, there was \$88,000 new revenue of that \$20,000 was available for new training activities. The committee recommended adding 14 adult scholarships and 1 dislocated worker scholarship for vocational education and 2 youth work experiences.

**Shaun Koos moved and Heidi Myers seconded to approve the Chelan/Douglas budget modification as presented. Motion passed.**

**Other Business**

The Audit Committee met with CliftonLarsonAllen at the start of the audit. Heidi Myers reported the committee discussed issues brought up in last year's audit and if changes had been implemented. This is the auditors fifth year.

Heidi feels the auditors have done a great job but there will be a decision to make regarding extending the existing agreement or request proposals.

Executive expenditures for year-end stayed within budget. Staff training was underspent but this will not be the case next year as we prepare to implement the new Workforce Innovation Act July 1, 2015.

The Workforce Innovation Act brings together four major federal programs; Workforce Investment, Adult Literacy, Labor Exchange, and Vocational Rehabilitation through the application of common measures. Increased employer engagement is emphasized. Congress wants improved consumer reports so customers coming to the Center will better understand what is in the labor market, how to prepare for those jobs, what do those jobs pay, and graduation and completion rates from various education programs. This new law will allow up to 20% be used to train incumbent workers and allow flexibility to vary on-the-job training reimbursement rates. Seventy percent (70%) of youth funds must be spent on out of school youth. Local Boards will continue to prioritize occupations, industries, and types of training. The law goes into effect July 1, 2015 except that the existing five year plan and performance measures remain in effect until June 30, 2016. The planning retreat in March will focus on these coming changes.

The meeting adjourned at 6:40 pm.

**Members Present:**

Mike Bolander  
Tom Boyd  
Debi Clark  
Oscar Garza  
Roni Holder-Diefenbach  
Duane Johnson  
Ken Johnson  
Wayne Johnson  
Shaun Koos  
Terry Leas  
Theresa Martinez  
Heidi Myers  
Lavonne Roy  
Peggy Vines  
Craig Carroll for Marcia Henkle

**Members Absent:**

John Butler  
Polo Garza  
Dimitri Mandelis  
Rich McBride  
Irasema Ortiz-Elizalde  
Michelle Price  
Megan Buley  
Jim Richardson  
Danny Robins  
Jonathan Smith

**Staff Present:**

Dave Petersen  
Lisa Romine  
Laura Leavitt  
Mary Hinger  
Yolanda Rios