

**Workforce Development Council
Board Meeting Minutes
November 18, 2014**

Mike Bolander called the meeting to order at 6PM via video conference locations in Moses Lake, Omak and Wenatchee.

Directors Report

The Board Retreat is March 13th at Campbell's in Chelan

The National Workforce Conference in Washington DC is March 27-31. Two or three Board Members will be recruited to attend. The conference is expected to explore the new Workforce Innovation and Opportunity Act.

September 16 Board Meeting Minutes

Terry Leas moved and Shaun Koos seconded to approve the September 16, 2014 meeting minutes as presented. Motion passed.

Executive Committee Report

Audit Report – CliftonLarsonAllen audited the fiscal year ended 06/30/2014. They looked at compliance with grants and contracts and examined financial statements to ensure the accounting is correct. They reported no findings, no difficulties performing the audit, no disagreements with management or uncorrected misstatements. This is the fifth year with the current firm. The field work usually takes about 10 days to complete and they dig deep. The Audit Committee met privately with the auditors prior to field work and after to present their results and answer any questions.

Tom Boyd moved and Jonathan Smith seconded to approve the Audit Report as presented. Motion passed.

Form 990 – Non-Profits with incomes exceeding \$25,000/yr must annually submit Form 990 to the IRS. No tax is owed. The return is a public record and anyone who wishes may view it. Organization activity/accomplishments are provided along with financial information.

Michelle Price moved and Shaun Koos seconded to approve the IRS Form 990 as presented. Motion passed.

Election

Roni Holder-Diefenbach nominated Debi Clark Chair effective January 1st and John Butler seconded. Motion passed

Committee Reports : No discussion or action items

Other Business

Dave thanked Mike Bolander, outgoing Chair, for his ten years of service on the Board, this last two as Chair and several before that as Vice Chair.

Outgoing Board Member Shaun Koos was recognized. Shaun has served on the Board since 2004, including a two year term as Chair. A more formal recognition of these two and former longtime member Mike Wade's service will be made at the Board Retreat luncheon.

Annual Workforce Investment Report

Lisa Romine presented the year-end performance report submitted to the Department of Labor. Federal measures look at long-term outcomes 9 to 18 months after exit. The overall federal performance was 107% of target, compared to 102% statewide. Each measure represents a somewhat different cohort of exiters.

Average Monthly Earnings show wages paid to exiters during the 2nd and 3rd quarters after leaving. Retention reports the rate of those still working 3 quarters after exit. These two measures include Adults and Dislocated Workers who exited between 4/2011-3/2012. Entered Employment Rate is the percent of persons who left between Oct, 2011 and Sept, 2012 who earned wages in the 1st quarter after exit.

Youth Certificate rate indicates the percent of Youth who left with a High School Diploma or GED Certificate and Placement includes employment, education or military. Youth Literacy & Numeracy is the measure of youth who improved their educational functional level based on standardized pre and post-tests.

Federal Measure	Adult Measures			Dislocated Worker Measures		
	Goal	Actual	State Average	Goal	Actual	State Average
Entered Employment	77%	77%	79%	85%	85%	83%
Retention	85%	87%	85%	89%	95%	89%
Average Monthly Earnings	\$2007	\$2479	\$2380	\$2526	\$2651	\$3095
Percent of Goal		109%			104%	
	Youth Measures					
	Goal	Actual	State Average			
Certificate	73%	70%	74%			
Literacy and Numeracy	55%	71%	45%			
Placement Rate	57%	58%	70%			
Percent of Goal		109%				

Improvements over last year include an 18% increase in the Youth Literacy/Numeracy rate, 7% increase in Dislocated Worker Job Retention, and a 17% increase in both Adult and Dislocated Worker Earnings. Compared to other areas around the State, NC WDC ranked 1st in Federal measures exceeded (7 of 9), 1st in Adult Earnings, 2nd in Dislocated Earnings and Retention, 3rd in Dislocated Entered Employment and Youth Literacy/Numeracy, and 4th in Adult Retention.

Special initiatives last year included on-the-job training, vocational education, and internship for long-term Dislocated Workers (18-26 weeks unemployed), Dropout Re-engagement (Open Doors) in Wenatchee and Moses Lake retrieving youth back to school, and Career Readiness in Chelan/Douglas to expand career exploration and goal setting, work experience, and career paths. An application was recently submitted to provide similar services in Moses Lake and Omak called YouthWorks. SkillDex was implemented, an online application to measure skillgaps through employer benchmarking and applicant self-assessment.

The meeting adjourned at 6:47 pm.

Members Present:

Mike Bolander
Tom Boyd
John Butler
Debi Clark
Roni Holder-Diefenbach
Shaun Koos
Terry Leas
Dimitri Mandelis
Theresa Martinez
Irasema Ortiz-Elizalde
Michelle Price
Jim Richardson
Danny Robins
Lavonne Roy
Jonathan Smith

Members Absent:

Megan Buley
Oscar Garza
Polo Garza
Marcia Henkle
Duane Johnson
Ken Johnson
Wayne Johnson
Rich McBride
Heidi Myers
Peggy Vines

Staff Present:

Dave Petersen
Lisa Romine
Laura Leavitt
Yolanda Rios
Susan Adams
Lisa Hathaway