

WORKFORCE DEVELOPMENT COUNCIL
Board Meeting Minutes
May 22, 2007
WorkSource Columbia Basin, Moses Lake

Cherie Rayburn called the meeting to order at 6:30 p.m.

Members and guests were introduced.

Jim Richardson, Wenatchee Valley College President, was welcomed to the Board. He has been with WVC for two years.

The Executive Committee Report was distributed.

Dave welcomed everyone to the new One Stop, WorkSource Columbia Basin. The process started four years ago. A total of 40 partner staff are located in the One Stop.

There is also a new facility in Othello. Last fall the former Adams County Services building was remodeled. Adams County agreed to apply all tenant improvements toward the rent. It is about twice the size of the modular building occupied for the past ten years. Big Bend holds adult basic education classes in the afternoon and evening, and Employment Security staff is stationed in the office as well. DSHS staff may co-locate in the future. If the modular building is sold, the funds must be returned to the Department of Labor. Or, custody of the modular building could be transferred to another agency for the same or similar use. Ken Turner reported Big Bend is interested in moving the building to Mattawa. The college currently rents space in Mattawa from the Grant County Housing authority, but it is undersized. The college would like the building, but the first challenge is where to put it.

Meeting Minutes

Mike Bolander moved and Kathy Mertes seconded to approve March 16, 2007 meeting minutes. Motion passed.

Mike Bolander moved and Peggy Gill seconded to approve the May 2, 2007 meeting minutes. Motion passed.

07-09 Workforce Investment/Wagner-Peyser Operations Plan

This two-year Operations Plan covers all five counties. The Plan was available for public comment for 30 days. Lisa had a conference call with the review team and their recommendations were incorporated. The final plan will be available on the website. The three local Memorandums of Understanding (MOU) are attachments to the Plan. They expire June 30, 2007 and staff recommends extending the current MOU's through November. The new MOU's will be similar to the existing with updated financial information and changing from an affiliate to a One Stop Center in Moses Lake. The MOU's will be included on the November Board agenda for approval.

Duane Johnson moved and Mike Bolander seconded to approve the 07-09 Workforce Investment/Wagner-Peyser Operations Plan and extend the current Memorandums of Understanding through November 30, 2007. Kathy Mertes abstained from voting.

Okanogan 07-08 Service Delivery Budget

The Service Delivery budget detail was sent to local committee members and reviewed at the May committee meetings. All three budget summaries were included in the Board mailing.

Roger Thieme moved and Jim Richardson seconded to approve the Okanogan 07-08 Service Delivery Budget. Motion passed.

Grant/Adams 07-08 Service Delivery Budget

Kathy Mertes moved and Mike Bolander seconded to approve the Grant/Adams 07-08 Service Delivery Budget. Motion passed.

Resolution to Accept Building

The long-term lender, U.S. Rural Development Association (USRDA), requested a board resolution accepting the building. Attorney Phil Johnson drafted the Resolution. The Board is concurring with the architect that the building is substantially complete with the exception of warranty work. The Resolution also authorizes Dave to sign the Certificate of Completion; Cheri, Mike Bolander, and Mike Wade to execute documents to close the loan; and pay off the construction loan.

Mike asked when the punch list will be complete. Dave expects all tasks to be complete by June 3.

Tom Boyd moved and Steve Chestnut seconded to approve the Resolution to Accept the Building. Motion passed.

07-09 Workforce Area Strategic Plan

The Plan contains useful information from many sources and the agenda for action. The agenda tells organizations what needs to be done to have a strong workforce.

Kathy Mertes moved and Oscar Garza seconded to approve the 07-09 Workforce Area Strategic Plan. Motion passed.

Chelan/Douglas 07-08 Service Delivery Budget

Mike Bolander moved and Jim Richardson seconded to approve the Chelan/Douglas 07-08 Service Delivery Budget. Motion passed.

07-08 Executive Budget

Mike Bolander moved and Roger Thieme seconded to approve the 07-08 Executive Budget. Motion passed.

Dave said the feedback on the Planning Retreat was very good. Cheri agreed and said everyone worked hard in groups and brainstorming.

The next meeting will be August 21 in Brewster.

Meeting adjourned at 7:20 p.m.

Members Present:

Jim Richardson
Karl Allison
Peggy Gill
Ken Turner (Bill Bonaudi)
Oscar Garza
Roger Thieme
Steve Chestnut
Mike Bolander
Cheri Rayburn
Tom Boyd
Duane Johnson
Kathy Mertes

Staff:

Dave Petersen
Lisa Romine
Laura Hennigh
Georgene Ford
Yolanda Rios
Erin Munding
Cindy Blaufuss

Members Absent:

Mike Baird
Terry Brewer
Mel Hansen
Roni Holder-Diefenbach
Shaun Koos
Terry Llewellyn
Armando Lopez
Dimitri Mandelis
Georgia Nelson
Malachi Salcido
Gene Schmidt
Mike Wade