

**North Central Workforce Development Board
Board Meeting Minutes
March 25, 2020
Via Web Video Conference
Moses Lake, Wenatchee & Omak, plus other locations**

Ken Johnson, chair, called the meeting to order at 5:03 pm. He thanked everyone for attending.

Director's Report:

Dave read to the board members his communication to SkillSource employees directing non-essential employees to remain at home and detailing the many steps taken to deliver services virtually in the face of the coronavirus shutdown directive from the state.

The planning retreat will be rescheduled.

December 3, 2019 Board Meeting Minutes

Karl Ruether moved and Alberto Isiordia seconded to approve the minutes from the December 3rd meeting. The motion carried.

Committee Reports

Ken waived the reading of reports in the interest of time.

Youth Service Delivery (Chelan/Douglas, Grant/Adams)

Tom O'Brien, procurement consultant, delivered a recommendation based on the Request for Proposal he prepared and released for selecting a youth service delivery provider. SkillSource was the only respondent, and he recommended they be selected for youth service delivery based on their proposal.

Michelle Price moved and Irasema Ortiz-Elizalde seconded to approve the selection of SkillSource as youth service provider as presented. The motion carried.

Adult/Dislocated Worker Service Delivery

Dave presented the documentation prepared by SkillSource staff to submit to Olympia upon recommendation of the board for SkillSource to continue service delivery for adults and dislocated worker.

Karl Ruether moved and Roni Diefenback-Holder seconded to approve the Adult/Dislocated Worker service delivery request as presented. The motion carried.

Regional Workforce Plan

Dave explained the timeline for public comment and submittal of the 2020-2024 Regional Workforce Plan. The Plan serves as a roadmap for Workforce Innovation Act services in the WDA over the next four years, and articulates the Board's vision for workforce development in North Central Washington. Dave explained that the Plan largely continues goals and objectives of the current plan but updates data, descriptions, and other information. The process for partner input is disrupted to some extent by COVID-19 shutdowns, but will continue via virtual meetings. The final plan will be presented in June for elected officials' approval.

Pablo Villareal moved and Michelle Price seconded to approve the draft Regional Workforce Plan as presented. The motion carried.

Karl Ruether announced that the apprenticeship program underdevelopment with the Washington Hospitality Association will be tabled for the foreseeable future as the Education Foundation staff have been laid off during the coronavirus crisis and will likely not reconvene within the next 18 months.

Two business vacancies (one in Chelan/Douglas and one in Grant/Adams) exist; Dave requested recommendations from the board.

Dave explained that the next board meeting locations and date will be announced at a later day.

Meeting adjourned at 5:27 pm.

Present:

Tad Hildebrand
Roni Holder-Diefenbach
Alberto Isiordia
Ken Johnson
Michelle Price
Terry Leas
Irasema Ortiz-Elizalde
Michelle Price
Karl Ruether
Pablo Villareal
Peggy Vines

County Commissioner:
Bob Bugert (Chelan)

Not Present:

Decorah Anderson
John Butler
Crystal Gage
Dimitri Mandelis
Brant Mayo
Stephen McFadden
Heidi Myers
Jim Richardson
Danny Robbins
Lavonne Roy
Erik Swanson
Teresa Stokes

Staff Present:

Dave Petersen
Lisa Romine
Laura Leavitt
Aaron Parrott
Emily Anderson
Yolanda Rios
Mary Hinger