

**North Central Workforce Development Board
Board Meeting Minutes
Jun 18, 2019
WorkSource Central Basin, Moses Lake**

Ken Johnson, chair, called the meeting to order at 5:50 pm. An item was added to the agenda, vice-chair election. Dave introduced the board members and staff present.

Director's report:

Dave reported that the new sign naming the Othello building after longtime board member Roger Thieme has been installed. The unveiling ceremony will be the week of July 8th.

March 19, 2019 Board Meeting Minutes:

Terry Leas moved and Irasema Ortiz-Elizalde seconded to approve the minutes from the March 19th meeting. The motion carried.

Committee Reports:

Okanogan: The primary agenda item was discussion of the budget proposal. There is a slight funding increase from the current year. Okanogan received a higher proportion of the overall budget but that is offset by the Career Connect Washington contract phase out. The committee recommended that the board approve the proposed budget as presented. Commissioner Chris Branch was also present at the committee meeting and spoke about county initiatives.

Pablo Villareal moved and Decorah Anderson seconded to approve the 2019-20 Okanogan budget as proposed. Motion carried.

Grant/Adams: Several board members from Adams County reported to the committee on local business expansions with over 300 jobs created. Dave updated the committee on the phase-out of the Downtown Open Doors dropout reengagement program, to include staff layoffs. Dave also presented the Economic Success for All grant proposal (which at the full board meeting, he revealed was not selected for funding). While the proposal was not selected, Dave was heartened by the enthusiastic response from community partners and agencies. Some of the proposed actions may still take place through other funding sources or at a smaller level. The committee recommended that the board approve the proposed budget as presented.

Terry Leas moved and Alberto Isiordia seconded to approve the 2019-20 Grant/Adams budget as proposed. Motion carried.

Chelan/Douglas: As with all areas, performance is strong with the exception of on-the-job training, but springtime typically brings new hires and training opportunities. Dave reported to the committee about the state monitoring visit in April, which reviewed administrative, fiscal, and policy adherence. The proposed service budget will increase by \$120,000 for the school improvement grant, which is meant to improve secondary education outcomes for learning center youth. The committee recommended that the board approve the proposed budget as presented.

Pablo Villareal moved and Decorah Anderson seconded to approve the 2019-20 Chelan/Douglas budget as proposed. Motion carried.

Executive Committee: Dave explained SkillSource has four budgets – three for service delivery and an executive budget for administrative and program functions, including one-stop and fiscal responsibilities. There are no major changes from the current year’s budget; there is a 6% increase next year that includes provisions to move the HR manager to 100% and to increase the one-stop operator budget to \$40,000. There will also be a board retreat and staff training events. This budget, along with all the subarea budgets, will be reviewed with the county commissioners a week from this board meeting.

Irasema Ortiz-Elizalde moved and Terry Leas seconded to approve the 2019-20 executive budget as proposed. Motion carried.

Vice-Chair Election

Dave advanced Roni Holder-Diefenbach for consideration for the vice-chair position. She holds several key economic development positions throughout north Central Washington, and is also a local business co-owner. Ken called for other nominations.

Terry Leas moved and Irasema Ortiz-Elizalde seconded the motion to elect Roni Holder-Diefenbach as the vice-chair. Motion carried.

Announcements

Dave explained that a secondary education seat on the board will move to Okanogan in return for Pablo Villareal’s seat as a DVR representative which moved to Grant/Adams.

Dave reviewed the board meeting schedule; the next meeting will be in September via Zoom video conference.

The meeting was adjourned at 6:36 pm.

Present:

Decorah Anderson
Tad Hildebrand
Alberto Isiordia
Ken Johnson
Terry Leas
Irasema Ortiz-Elizalde
Riva Morgan for Jim Richardson

Not Present

John Butler
Roni Holder-Diefenbach
Dimitri Mandelis
Brant Mayo
Stephen McFadden
Josh Meek
Heidi Myers
Michelle Price
Jim Richardson
Danny Robbins
Lavonne Roy
Karl Ruether
Teresa Stokes
Peggy Vines
Jim Wood

Staff Present:

Dave Petersen
Lisa Romine
Laura Leavitt
Aaron Parrott
Emily Anderson
Yolanda Rios