

North Central Workforce Development Area

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LOCAL DIRECTIVE

Directive #: <u>22-180</u>	Date: July 1, 2022
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TO: Staff and Service Providers

FROM: Lisa Romine, Executive Director

SUBJECT: Economic Security for All (Federal & State) Exceptions

SUPERCEDES: N/A

GENERAL INSTRUCTIONS:

The Economic Security for All (EcSA) Initiative appropriated federal Title I-B 10% funds and state general funds to be allocated to Local Workforce Development Boards (LWDBs) to improve workforce outcomes and reduce poverty across Washington State.

Per [WIN 0129](#), all State EcSA activities conform to existing policies governing WIOA Title I programs. Any exceptions to current policy are outlined in this guidance.

A. ELIGIBILITY

1. Federal EcSA applicants must meet WIOA Title I (Adult, DW, or Youth) eligibility requirements, but household income cannot exceed 200% of Federal Poverty Level.
2. State EcSA applicants must meet WIOA Title I (Adult, DW, or Youth) eligibility requirements, but household income cannot exceed 200% of Federal Poverty Level. State EcSA applicants additionally are excluded from requirements to register for Selective Service unless co-enrolled in WIOA Title I.
3. Eligibility for Federal or State EcSA programs does not supplant eligibility criteria for any other program. Each participant must meet the specific eligibility requirements for each program in which they are enrolled.

B. SELF SUFFICIENCY CALCULATOR

Upon enrollment into the Federal and State EcSA programs, participants will complete a personal self-sufficiency assessment using the approved University of Washington (UW) calculator with trainer assistance. This initial assessment will be used to develop a customized career plan to reach 100% of household income adequacy. Participants will complete a final self-sufficiency assessment using the UW calculator to determine participant's income upon program exit.

C. INCENTIVE POLICY

[Directive 22-179](#) sets forth procedures for award of incentive payments for participants enrolled in, and making satisfactory progress in, state-funded Economic Security for All (EcSA) activities and programs.

D. FINANCIAL NEEDS ANALYSIS (ITA)

[Directive 18-171 \(REV3\)](#) outlines ITA candidates must meet the Workforce Innovation & Opportunity Act eligibility and local area priority requirements and show a financial need by completing a School Funding Worksheet. EcSA participants may demonstrate a need by completing the UW self-sufficiency calculator and adding school grants to the total income and school expenses to the monthly costs. Determine the monthly need while attending training by subtracting the total monthly income from total monthly expenses. Total Need is calculated by multiplying the monthly need by the number of months in training (See Attachment A – Self Sufficiency Calculator Worksheet). Case notes must outline the financial need with expenses greater than income as determined by the UW self-sufficiency calculator. Case notes and/or IEP must address and account for any financial aid/grants the applicant is receiving and school expenditures included in the calculator.