

MEETING MINUTES

Forum of County Commissioners

Thursday, July 14, 2022

Aging & Adult Care ~ 270 9th St NE, East Wenatchee, WA

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1. December 9, 2021 Meeting Minutes

Terry Thompson moved and Danny Stone seconded to approve the December 9, 2021 meeting minutes. Motion passed.

2. Workforce Area Budget 2022-23

Area wide executive and service delivery budgets for 2022-23 were presented. Fiscal Director, Laura Leavitt, reviewed federal/state allocation methods that delineate how the federal formula grants amounts are determined. Factors including # of unemployed, # of excess employed, # of economically disadvantaged are a few of the factors that determine the amounts granted to each county. Lisa reviewed the four budgets: one Executive and three service delivery budgets with the Commissioners. The SkillSource Regional Workforce Board approved all four at their June meeting. *Tiffany Gering moved and Terry Thompson seconded to approve all four 2022-23 budgets. Motion passed*

3. Direct Delivery Request

Workforce Innovation Act provides local boards the discretion to directly deliver career services for Adults and Dislocated workers with agreement between the Chief Elected Official (Forum) and the Governor. Washington State requires local boards to complete a request for approval. The SkillSource Regional Board approved this request at their June 2022 meeting. Lisa reviewed Attachment C of the request and summarized the benefits of direct delivery including: minimizing costs, maximizing control. Performance outcomes compared to the other WDAs in Washington show SkillSource is well positioned and qualified to continue direct delivery.

Danny Stone moved and Terry Thompson seconded to approve the Direct Delivery request and to submit to the Governor for consideration. Motion passed

4. Regional Workforce Plan 2020-2024

Due to the onset of pandemic, the Workforce Training & Education Coordinating Board (WTECB) halted review and approval of the 20-24 workforce plans statewide. The WTECB just recently resumed their review and North Central's Regional Plan was approved on June 30th. *Danny Stone moved and Tiffany Gering seconded to approve the 2020-24 North Central Regional Workforce Plan. Motion passed*

5. Governance Agreements Update

As an item from the Forum's last meeting in Dec 2021, work is underway to update/refresh the organization's governance documents. Lisa gave an update on the review to date and explained after further review of regulations and research into three other Eastern Washington workforce areas, that CLEO bylaws are not specifically required or widely implemented. However, there are certain elements such as Board appointment procedures, Board member terms, Board vacancies, use of technology for meeting and Board member participation that are required to be included in at least one of the governance documents. The Forum approved these procedures in June of 2017, but they are not yet incorporated into one of the governance agreements. Lisa will be meeting with Dave Petersen and attorney, Jennifer Sands, with Ogden, Murphy, Wallace to work through any outstanding questions and draft revisions to SkillSource bylaws. They will also be revisiting the Joint Powers and Interlocal Agreements to determine if any revisions are warranted.

6. Board Member Vacancies

A Board vacancy is left as a result of Heidi Myers' retirement. Lisa asked Commissioners to be thinking about a potential appointee with some fiscal/accounting background to serve. Laura Leavitt is currently filling the role of Secretary/Treasurer and it would be beneficial to have a Board member capable of filling that role. *Tiffany Gering motioned and Danny Stone seconded to adjourn at 1:03PM. Motion passed*