

Pre-ETS at-a-Glance 2023/2024

STUDENTS:

- 14 to 21 with – (a) an IEP that includes post-secondary transition planning; (b) a 504 plan; or (c) a documented disability and is attending secondary, postsecondary, or other recognized education.
- 16 to 21 to participate in work experience. (Not eligible if 22 or no longer in school.)

OUTREACH, RECRUITMENT, AND COORDINATION:

- Outreach materials will not be distributed without prior DSHS/DVR approval.
- All outreach, recruitment, and curriculum materials and resources will include required DSHS/DVR partnership statement and the DVR logo.
- All service delivery will be coordinated with the DVR Regional Transition Consultant.

TRAINING:

1. Workplace Readiness Training & Self Advocacy - workshops using DVR-approved curriculum to teach commonly expected skills that employers seek from most employees & self-advocacy skills

Hours: Minimum of 10 hours within a 12-month period.

of Students: 130
23/24 Contract Year
CD: 50
GA: 50
OK: 30

Reporting/supervision requirements:

- Sign-in sheet for each training session
- Individual student log of training hours
- PreETS Group Service Delivery Outcome Report
- Roster submitted to DVR 10 business days in advance
- Staff supervision (1 staff/15 students)

2. Individual Work-based Learning Activities – each DVR potentially eligible or eligible student will participate in at least one career exploration activity away from the school setting.

- **Job Site Tours:** individual or groups of students observe a variety of jobs at the same location
- **Job Shadows:** individual students visit worksites to observe a specific job/employee based on their vocational interests
- **Informational Interviews:** student meets 1-on-1 with employer at the worksite to ask questions and learn about occupations based on their vocational interests

Hours: Varies

of students: 97
23/24 Contract Year
CD: 40
GA: 40
OK: 17

Reporting/supervision requirements:

- Roster submitted to DVR ten business days in advance
- Staff supervision (1 staff/5 students)
- PreETS Group Service Delivery Outcome Report

3. Paid Work-based Learning Experiences in a competitive, integrated workplace setting (employs people with and without disabilities) based on students vocational goals. (120 hrs max per 12 month period)

Contract Hours:
40 hrs Minimum
120 hrs Maximum

Scheduled to work
5 hr/wk Minimum

of students: 72
23/24 Contract Year
CD: 27
GA: 28
OK: 17

Reporting/supervision requirements:

- Staff & student agree to appropriate amount of hours in WEX.
- Students paid minimum wage
- Staff maintains time sheets
- PreETS Group Service Delivery Outcome Report
- PreETS WBL Agreement
- Worksite supervision (1 supervisor/5 students)

OUTCOMES

Each student receives:

- **Certificate of completion** presented to the student, copy retained by SkillSource
- **PreETS Group Service Delivery Outcome Report**
- **Student evaluation** of training that includes a section for self-reflection

MONTHLY REPORTING:

- **Pre-ETS Info & Consent Form** for each participating student (consent of parent, guardian and/or student)
- **Summary of outreach and recruitment activities**
- **Invoice** to bill for and log student data and services completed during the month
- **Student Timesheets**
- **Copies of received student training evaluations**