

PreETS AT-A-GLANCE 2024/2025

STUDENTS/ELIGIBILITY:

- Enrolled in a secondary, postsecondary, or other recognized education program
- Ages 14 - 21 (up until the age 22)
- For paid internship, ages 16-21
- Has (a) an IEP that includes post-secondary transition planning; (b) a 504 plan; or (c) a documented disability
- Not eligible if 22 or no longer in school
- Completed Approval/Consent Form

OUTREACH, RECRUITMENT, COORDINATION, NOTIFICATION:

- Outreach materials will not be distributed without prior DSHS/DVR approval
- All outreach, recruitment, and curriculum materials and resources will include the required DSHS/DVR partnership statement and the DVR logo
- All service delivery will be coordinated with the DVR Regional Transition Consultant (overarching approval per student available)
- Assigned service areas include ESD 101, 123, 171
- Notify Donna of any incidents (injury, loss, harm) within 24 hours. Donna will then follow contract requirements around mandatory reporting (pg. 16)

OUTCOMES:

Each student receives

- Certificate of completion presented to the student, copy retained by SkillSource
- Copy of PreETS Group Service Delivery Outcome Report
- Opportunity to complete evaluation

MONTHLY REPORTING (pg 29):

- Signed A-19-1A Invoice
- PreETS Approval Form for each participating student (signed by parent/guardian/adult student, school, and DVR)
- DVR Rosters (showing attendance)
- Timesheets
- Paystubs (new requirement)
- Overview of outreach and recruitment activities
- Group Service Delivery Outcome Reports (only for the activities that happened that month)
- Copies of Evaluations turned in by students

GROUP WORKSHOPS

*<https://www.dshs.wa.gov/dvr/pre-employment-transition-services>

JOB EXPLORATION

COUNSELING (See pg 17)

Students explore the world of work and learn more about their interests, abilities and future goals*

POST-SECONDARY

EDUC. COUNSELING

(See pg 20) Students receive guidance on how to gain education and/or technical training past high school*

WORKPLACE

READINESS TRAINING

(See pg 22) Students learn what it takes to work in the real world, including job-related independent living skills*

SELF ADVOCACY

(See pg 23) Students develop the skills necessary to flourish in work and everyday life*

GOAL: Based on 130 students @ 20 hrs each

CD: 50

GA: 50

OK: 30

Contractor fee = \$61 per student per hour

Reporting/Supervision Requirements:

- Staff supervision on school premises: 1 staff / 15 students (pg. 16)
- Names submitted to DVR 10 business days in advance using DVR Roster
- All DVR Approval forms completed prior to start of training
- 4 - 60 hours per category (if less, need DVR approval)
- Use DVR approved curriculum
- Collect student signature on DVR Roster (already approved by RTC)
- See OUTCOMES for additional requirements upon completion

WORK BASED LEARNING EXPERIENCES (pgs 18-20) These are in-school or after-school unpaid activities (ages 14-21) and paid internships (ages 16-21)

Group setting (unpaid)

GOAL: 48 students Served

CD: 20

GA: 20

OK: 8

Contractor fee = \$220 per student per activity

Reporting/Supervision Requirements:

- Staff supervision in the community: 1 staff / 5 students (pg. 16)
- Names submitted to DVR 10 business days in advance using DVR Roster
- All DVR Approval forms completed prior to start of training
- 4 - 60 hours; use individual student log to track training hours
- Collect student signatures on DVR Roster (already approved by RTC)
- Tours goals - plan based on 2 site visits at 2 hours each per student
- See OUTCOMES for additional requirements upon completion

Individual paid internships

GOAL: 83 students x 1 paid internship

CD: 33

GA: 33

OK: 17

Contractor fee = \$2,500 per completed internship (min. 40 hours)

Reporting/Supervision Requirements:

- Names submitted to DVR 10 business days in advance using DVR Roster and WBL Agreement
- In a competitive, integrated, real work setting; based on student's areas of interest (not at Contractor site)
- Develop contract for up to 120 hours per student; fund=PT; activity code=PWX
- Schedule = minimum 5 hours per week (maximum of 12 weeks consecutively) at minimum wage
- Staff maintains accurate timesheets, conducts weekly worksite visits, observes work, and provides feedback
- See OUTCOMES for additional requirements upon completion